

# Community Aviation Consultation Group

Meeting Notes - Meeting No 76

**Date:** 24 June 2016  
**Meeting:** 1:00 pm – 3:00 pm  
**Venue:** Passenger Terminal, Moorabbin Airport

	Topic
1.	<p><b>Governance</b></p> <p><b>Introductions/ Apologies</b>            Opening address and welcome by the Chair at 1pm.            A list of member attendees and apologies is included at <i>Attachment 1</i>.</p> <p><b>Membership changes</b>            Nil reported.</p> <p><b>Amendment to core documents</b>            Refer to Action Item below.</p> <p><b>Calendar Items</b>            The next CACG meeting will be held on 23 September. The Chair advised that the CACG may go on a bus tour of the airport and surrounds and were asked to RSVP as early as possible to the meeting.</p> <p><b>Information Ministerial Communication</b>            Nil reported.</p>
2.	<p><b>Minutes of Meeting</b>            The meeting notes of the 8 April 2016 CACG Meeting were formally adopted and the Chair advised that these meeting notes were available on the Moorabbin Airport Corporation (MAC) website.</p>
3.	<p><b>Priorities of Meeting</b>            The Chair outlined the priorities for the meeting.</p>
4.	<p><b>Correspondence</b></p> <p><b>Letters to the Chair</b>            Nil reported.</p>

<p>5.</p>	<p><b>Action items</b></p> <p><b>Draft CACG Membership and Terms of Reference</b></p> <p>The draft CACG Membership and Terms of Reference documents have been circulated and clearly marked 'draft'. The Chair stated that the group have been waiting for the Commonwealth to issue new Membership and Terms of Reference guidelines however it was determined that rather than continue to wait, it would be best to release the Moorabbin Airport CACG documents. The Chair asked the Group if there were any immediate issues with documents. The Chair asked Group to note that only two representatives of any member organisation would be permitted to attend the CACG and that the membership application form would also need to be completed annually. The Chair stated that the draft documents would be uploaded to the website. The Chair suggested that the documents could take effect from 1 January 2017.</p> <p><i>Action:</i> MAC to upload draft CACG Membership and Terms of Reference documents to the MAC website.</p> <p>A member of the City of Kingston Council, asked that the status quo remain for the council representatives until the council elections were complete. The Group agreed.</p> <p><b>Moorabbin Airport to re-issue the Consultant report and re-distribute the Circuit Training Reference Group feedback</b></p> <p>The Chair stated that the documents had been included in the previous meeting minutes and also uploaded to the MAC website.</p> <p><b>Amendment to Fly Friendly Procedure Guidelines</b></p> <p>The Chair requested that discussions regarding the Fly Friendly Procedure guidelines be referred to the MAC General Manager Operations.</p>
<p>6.</p>	<p><b>Planning</b></p> <p><b>Draft Master Plan 2015 status update</b></p> <p>A representative from MAC provided the Group with an update of the Master Plan. It was stated that the Minister now has 26 business days to respond to MAC's submission (by 1 August). It was stated that a media release would be written to advise of the outcome. The Chair stated that an outcome would be decided by the time of the next CACG meeting.</p> <p><b>Development</b></p> <p><b>South West corner works</b></p> <p>Street landscaping is complete. Boundary Gardens have vacated the premises. \$10m is being invested and an additional 45 jobs are being created.</p> <p><b>KCP Redevelopment</b></p> <p>Building construction is due to commence shortly – car park works are due to finish next month and the entire works are due for completion before Christmas. Approximately 300 jobs are being created.</p> <p><b>Chifley New Warehouse</b></p> <p>Construction of a new warehouse with office due to commence shortly.</p>

	<p><b>Chifley Drive Extension</b> Telstra quote to start the cable works has been received and will take 10-12 weeks. The infrastructure authority can then undertake their works and the road will be completed.</p> <p><b>Infrastructure Mordialloc Settlement Drain</b> This is now complete and has been handed over to the water authority (Melbourne Water).</p> <p><b>FareShare Kitchen Garden</b> Garden beds have been installed and soil has been delivered and moved into garden beds by a team of volunteers including some members of the MAC and Goodman teams.</p>
7.	<p><b>Operations</b> <b>Airport Operations Manager Report</b> The Chair introduced the new MAC General Manager Aviation, John Nahyna. The composition of the Runway Safety Committee was explained to the group. The Runway Safety Committee is comprised of approximately 20-30 representatives including operators at the airport, regulators, emergency services and MAC.</p> <p>The MAC representative advised that the airport averages approximately 20,000 movements per month.</p> <p>The MAC representative also advised that a community newsletter will be released by MAC which will feed items from the CACG to the local community. Members of the CACG were asked to advise John Nahyna (MAC) or Alexandra Poles (MAC) if there are any items they would like included in the newsletter.</p> <p>The Chair stressed that John Nahyna is now the first point of contact for discussions with MAC.</p>
8.	<p><b>Media Coverage</b> <b>Articles</b> A MAC representative stated that Moorabbin Airport media coverage since the last CACG included the Chifley Drive extension and the Angel Flight, 400th flight.</p>
9.	<p><b>Community Support</b> <b>MAC</b> <i>Careers Day</i> A representative from MAC presented on Careers Day. Over 100 students and 20 operators participated including Moorabbin Airport operators and representatives from the ADF and the airlines.</p> <p><b>Museum</b> A representative from the Museum presented on events at the Museum including the recent acquisition of the Canberra bomber which was gifted by the RAAF heritage organisation. The transport of the aircraft to the Museum was widely covered by media including Channel 7 and Channel 9 news. Videos of the transport received 30,000 views per day and Twitter peaked at 900,000 for the day. Membership of the museum is growing with 300 new members this year.</p>

	<p><b>Royal Victoria Aero Club (RVAC)</b>  A representative from the RVAC presented on events at the RVAC including the Young Eagles in May which attracted 25 young people. A marketing campaign has commenced which includes distributing postcards to drum up interest. RVAC is also hosting a Flight Deck 'dinner in the almost dark' for Albinism Australia.</p> <p><b>Monash Health</b>  A representative from Monash Health presented on the Monash Children's Hospital Family Fun Day occurring in April 2017 from 11am to 8.30pm. There will be ticketed event rides, face painting, food trucks and market stalls. The expected attendance is 8000-10000. A raffle will also be conducted and Monash Health are seeking airport support with prizes (possibly joy flights). The Group was made aware that there may be road restrictions during the event.</p> <p>A member of Council requested that a representative of Monash Health contact local authorities regarding traffic issues before the event.</p> <p>Members of the Group were asked to contact Matthew Hannan from Monash Health at <a href="mailto:Matthew.Hannan@monashhealth.org">Matthew.Hannan@monashhealth.org</a> if able to assist with raffle prizes or if there were any further questions.</p> <p><b>Moorabbin Flying Services (MFS)</b>  <i>Aviation for Women Conference</i>  A representative from Moorabbin Flying Services (MFS) presented on the Aviation for Women Conference. The conference was targeted at secondary school females to raise awareness of the opportunities available in the aviation industry and how to access them. Speakers included a Virgin Airlines F/O 737, Qantas F/O 737, Virgin Australian cabin crew, Airservices Australia Air Traffic Control and Fire Fighting. Over 40 people attended and feedback was exceptional. Due to the popularity, MFS will aim to hold the event annually.</p>
10.	<p><b>Presentations</b></p> <p><b>ASA Safety Promotion</b>  A representative from Airservices Australia (AsA) presented on safety promotions within AsA.</p> <p>Many airports have local runway safety teams, including Moorabbin. There have been significant reductions in the runway incursions at Moorabbin Airport attributable to the Movement Area Guidance (MAG) sign project and the removal of taxiway 'hotspots'. Airport operators at Moorabbin Airport are actively engaged in the airport's Runway Safety Committee.</p> <p>AsA hold regular 'pilot nights' where pilots attend the Melbourne Airport Centre to familiarise themselves with air traffic control. The Group was asked to contact Nicole Connelly directly with any questions or with requests for safety promotions material at <a href="mailto:nic.connelly@airservicesaustralia.com">nic.connelly@airservicesaustralia.com</a>.</p> <p><b>Airservices</b>  <b>Airservices Presentation</b>  A representative from Airservices Australia (AsA) presented on helicopter operations at Moorabbin Airport.</p>

	<p>AsA stated that aircraft movements at Moorabbin Airport had increased since the last CACG. AsA will be moving to online reporting and Moorabbin Airport will have a dedicated page on the AsA website.</p> <p>AsA is also undergoing an organisational structure change which will apply from 1 July 2016. Further updates will be provided at the next CACG.</p>
11.	<p><b>Other Business</b></p> <p><b>Late Items for future consideration</b> None.</p> <p><b>Deferred discussions from during CACG meeting</b> None.</p> <p><b>Question time</b> No questions.</p> <p>The meeting was closed by the Chair.</p> <p><i>David Hall</i></p> <p>..... Chair</p> <p>Attachments:</p> <ul style="list-style-type: none"><li>• Attendance and Apologies</li></ul>

# Moorabbin Airport CACG

Last Updated 4-7-2016



Organisation Type	Organisation/Group	Full Name	CACG 24/6/2016
Other	Independent Chair	Mr David Hall	Attended
Community	Australian National Aviation Museum	Mr Ashley Briggs	Attended
Community	Dingley Village Community Association	Mr John Cincotta Miss Karen Hastings (1)	Attended
Community	MARA - Moorabbin Airport Residents Association	Miss Karen Hastings	Attended
Community	Individual - (Former Member of Dingley Heatherton Village Resident Group - now disbanded)	Mr Bruce Reynolds	Attended
Community	Mordialloc Village Committee (now disbanded)	Mr Ian Baldock	Attended
Aviation Operator	Avia Aircraft	Mr Charles Gunther	NA
Aviation Operator	Blue Demon Aviation	Mr Mark Howe	NA
Aviation Operator	CAE Oxford Aviation	Mr Steve Galjar	Attended
Aviation Operator	Ground Effect Aviation Pty Ltd	Mr Matt Rayson	NA
Aviation Operator	Ground Effect Aviation Pty Ltd	Mr Ray	NA
Aviation Operator	Kirkhope Aviation	Mr Tony Kirkhope	Apology
Aviation Operator	Royal Victorian Aero Club	Mr Stuart Rushton	Attended
Aviation Operator	Tristar Aviation	Ms Adrienne Fleming	Attended
Aviation Operator	Melbourne Flight Training	Mr Glenn Buckley	Attended
	Melbourne Flying Services	Mr Mark Darah	Attended
Airport Based Business	Novion (formerly Colonial First State - DFO)	Ms Elaine Scholes	Attended
Airport Based Business	DFO	Mr Matt Mercieca	Apology
DIRD	Department of Infrastructure and Regional Development	Ms Leonie Horrocks	Apology
	Department of Infrastructure and Regional Development	Mr Jim Wolfe	Apology
	Department of Infrastructure and Regional Development	Mr Marcelo Alves	Apology
	Department of Infrastructure and Regional Development	Mr Jesse Gillard	Apology
	Department of Infrastructure and Regional Development	Mr Crishian Cano	Attended
	Department of Infrastructure and Regional Development	Mr Cameron Rimington	Attended
Airservices Australia	Airservices Australia	Mr David Moore	NA
	Airservices Australia	Mr Kent Quigley	NA
	Airservices Australia	Craig Allan	Attended
	Airservices Australia	Rhiannon Eddy	Attended
	Airservices Australia	Mr Chris Bren-Clarke	Attended
		Ms Nicole Connelly	Attended
CASA	CASA		
Elected Representative - Local	City of Kingston	Cr Geoff Gledhill	Apology
	City of Kingston	Cr Ron Brownlees	Attended
Elected Representative - Local	City of Dandenong	Cr Peter Brown	NA
Elected Representative - State	Office of Tim Richardson MP	Mr Tim Richardson	Attended
Elected Representative - Australian	Office of Mark Dreyfus MP	The Hon. Mark Dreyfus	NA
	Office of Mark Dreyfus MP	Ms Monica Bladier	NA
Elected Representative - Australian	Office of Clare O'Neil MP	Ms Clare O'Neill	NA
	Office of Clare O'Neil MP	Mr Joshua Sinclair	NA
Department Officer - state	Department of State Development, Business and Innovation	Mr Andrew Heasley	Apology
	Department of Environment, Land, Water & Planning	Ms Joanna Kormas	Apology
	Department of Environment, Land, Water & Planning	Mr Matthew Sacco	Apology
Department Officer - local	City of Kingston	Mr Jonathan Guttman	Attended
Moorabbin Airport Corporation	Moorabbin Airport Corporation	Mr Paul Ferguson	Attended
	Moorabbin Airport Corporation	Ms Narelle Evans	Attended
	Moorabbin Airport Corporation	Mr John Nahyna	Attended
	Moorabbin Airport Corporation	Marc Grant	Attended
	Moorabbin Airport Corporation	Alexandra Poles	Attended